

Position Posting

The General Commission on Religion and Race



Position Title: Advocacy Organizer	Level: 13/14 \$60,000 – \$70,000
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Reports To (Title): Team Leader for Monitoring and Advocacy	Department: Monitoring and Advocacy Team	Posting Date: October 26, 2009
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Basic Purpose: This section describes the position's basic purpose or mission.

The Advocacy Organizer will 1) Research and design plans for effective advocacy in areas of diversity and inclusiveness. 2) Collect and research trends and realities of the church and society related to the mission and goals of GCORR. 3) Prepare programs of advocacy to respond to trends in racism research. 4) Respond prophetically to church, national or international issues related to the mandate of GCORR.

This person will assist in creating experiential and multimedia advocacy opportunities based on insights and findings from a variety of research projects focused on diversity, inclusiveness, racism and multiculturalism. The Advocacy Organizer will provide the connection between the funding priorities of the CORR action Fund and Strategic Plan.

Essential Job Functions: This section describes up to six major elements of the job, listed in order of importance. The description includes what is done, why it is done and an estimate of the total working time the incumbent spends on each task.

	Essential Job Function	% of Time
1.	Develop advocacy campaigns that galvanize large groups of people for action on a common cause with a defined result using leading edge communications and technology.	30%
2.	Partner with the General Secretary in the creation of multimedia responses on behalf of GCORR to issues of injustice within the church, nationally or internationally.	30%
3.	Assist in the management of GCORR's comprehensive anti-racism and inclusiveness training, educational resource and curriculum infrastructure especially on the advocacy related issues.	30%
4.	Assist in the development of a working partnership with racial ethnic caucuses and staff of agencies of the UMC.	10%

Major Accountabilities: This section describes the major accountabilities for the position. An accountability statement has a "bottom-line" orientation that often will encompass several essential job functions as listed above.

1.	Must deliver value-creating programs, on time and within budget.
2.	Responsible for delivery under pressure and against possible resistance.
3.	Must create advocacy initiatives to produce change with proven success.
4.	Responsible for staying current and knowledgeable with demonstrated applications of leading edge technology trends within the advocacy environment.
5.	

Job Standards: This section describes the minimum knowledge, skills and abilities needed to perform the essential job functions.

Education What is the minimum level of formal education required?	Bachelors degree
Other Specialized Knowledge What other training and/or certification are necessary?	Strong interpersonal, communication skills written and in presentation form required. Strong planning and organizational skills a must.
Experience What kind and how much previous experience are needed?	Minimum of 5 years experience in advocacy related field.
Learning Period How long would it take a new employee to learn the job?	Ability to travel domestically and internationally for up to 40%. Fluent in English, second language a plus 6 months to 1 year learning period

Applicant Information: All resumes must be post marked by the closing Date.	Work Schedule: Exempt, 35 hours week
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<u>Apply to:</u>	The General Commission on Religion and Race 100 Maryland Ave NE Washington, DC 20002 froberts@umc-gbcs.org
<u>Salary:</u>	\$60,000 – \$70,000
<u>Posting Dates:</u>	October 26, 2009
<u>Closing Date:</u>	December 7, 2009